

CHECKLIST FOR TENANTS LEAVING RENTAL PREMISES

Inspections will be carried out between the hours of 10.00am - 3.00pm

General Repairs are to be carried out if tenant is responsible for same. These are repairs of any damages excepting those incurred through general wear and tear. Repairs are to be carried out to a professional standard and to the satisfaction of the Property Manager.

- Carpets are to be steam cleaned by a professional carpet cleaner on the last day of the tenancy after all the furniture has been removed and RECEIPT to be provided to the agent. If no receipt is provided, the cost will be deducted from the bond. Please ask for a **recommended** carpet cleaner.
- All floors are to be mopped. Outside cement areas, stairs and balconies are to be washed, including inside garden sheds. Oil and grease marks on carports, driveways and garages are to be removed with a degreaser. Cobwebs are to be removed from inside & outside of premises.
- Screens, all window and door screens to be washed. Torn fly screens must be repaired or replaced. Sliding windows are to be removed and cleaned, window tracks wiped clean.
- Stove, including oven (paying particular attention to the top or roof of the oven), top, sides and grill to be cleaned. Stove can often be taken apart for ease of cleaning. Glass door (if fitted) can be unscrewed, cleaned and refitted.
- Bath, shower, shower screens and tiled areas are to be cleaned, use bleach/ Exit Mould if necessary. Shower curtain is to be replaced.
- Cupboards throughout the house to be wiped out taking particular care of drawers, laundry tubs and underneath to be wiped clean.
- Toilet bowl and seat are to be cleaned. **TOILET SEAT IS TO BE REMOVED** for cleaning.
- Light fittings are to be cleaned and left free of insects and any bulbs not working are to be replaced. Light switches, ceiling fans, exhaust fans and range hoods are to be cleaned & air conditioning filters.
- Curtains and vertical blinds are to be washed - please consult the office for advice or if you are concerned about the condition.
- Walls & skirting boards to be washed removing scuff marks - please DO NOT USE BLEACH in carpeted areas.

PLEASE DO NOT TOUCH UP ANY PAINT WORK TO WALLS.
- Lawn to be mown and garden weeded. All cigarette butts & pieces of paper etc. to be picked up around yard, rubbish to be removed and wheelie bins left clean and empty.
- Rent will be charged until all keys are handed in & the dwelling is then considered to be vacated.
- If Birds or Animals have been kept at the premises, the tenant must have the premises fumigated for fleas by a suitably qualified professional and a RECEIPT PROVIDED to the office.

If the above is not carried out to the satisfaction of this office, the tenant should be aware that we are entitled to employ the services of professional cleaners and the cost for this will be deducted from the bond.

Calliope Real Estate would like to thank you for your efforts and wishes you well in your future endeavours.